

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 286

Minutes of Board of Directors Meeting
October 3, 2016

ACTIONS TAKEN

1. The Board approved the minutes of the September 12, 2016, meeting.
 2. The Board conducted a public hearing and subsequently adopted an Order levying the 2016 tax rate.
 3. The Board amended the District Information Form in connection with the adoption of the 2016 tax rate.
 4. The Board approved the Tax Assessor-Collector's Report as presented by Utility Tax Service L.L.C., including the checks presented for payment.
 5. The Board approved the Operations and Maintenance Report presented by EDP.
 6. The Board approved a Payment Services Agreement regarding new electronic payment options among EDP, First Billing Services, LLC, and the District.
 7. The Board approved the Engineering Report presented by Eby Engineers, Inc.
 8. The Board approved an Amendment to the District's Agreement with Brian Gardens for landscaping services.
 9. The Board approved the Bookkeeper's Report as presented by Claudia Redden & Associates, L.L.C., including the checks presented for payment.
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The Board of Harris County Municipal Utility District No. 286 ("District") met in regular session at the Board's regular meeting place, 20303 Chasewood Park Drive, Houston, Harris, County, Texas 77070 on October 3, 2016, in accordance with the duly posted notice of meeting, and the roll was called of the duly constituted officers and members of said Board of Directors, as follows:

David Geaslen, President
Michael Rhodes, Vice President
Steve Garner, Secretary
Rosalind Theriot, Assistant Secretary
Becky Campbell, Assistant Secretary

All of said persons were present, therefore constituting a quorum.

Also present were Deputy Singh and Sergeant Patino of the Harris County Constable's Office, Precinct No. 4; Claudia Redden of Claudia Redden & Associates L.L.C.; Dennis Eby of Eby Engineers, Inc. ("Eby"); Eric Thiry, Jeff Cotton, and Shila Calvent of Environmental Development Partners, L.L.C. ("EDP"); Mike Arterburn of Utility Tax Service, L.L.C. ("UTS"); and David Marks of Marks Richardson PC ("MRPC").

APPROVAL OF MINUTES

As the first order of business, the Board considered approval of the minutes of the Board of Directors meeting held on September 12, 2016. After discussion, Director Geaslen made a motion to approve the minutes of the September 12, 2016, Board of Directors meeting, as written. Director Theriot seconded the motion, which carried unanimously.

SECURITY PATROL REPORT BY THE CONSTABLE'S OFFICE

The Board next considered the Security Patrol Report (**Exhibit A**). Deputy Singh reviewed the report and noted that representatives will be present at National Night Out scheduled for October 4th.

Deputy Singh and Sergeant Patino exited the meeting at this time.

PUBLIC HEARING

The Board next conducted a public hearing on the District's proposed 2016 maintenance tax rate. Mr. Arterburn presented a copy of the proposed tax rate publication and advised that it had been published in accordance with state law requirements. The President announced the hearing open and invited members of the public to address the Board on the proposed 2016 maintenance tax rate. No members of the public were present and wishing to speak, so the President announced the hearing closed.

ADOPTION OF 2016 TAX

The Board next considered the adoption and levy of the District's 2016 proposed maintenance tax rate. After discussion, Director Rhodes made a motion that the District levy a 2016 maintenance tax of \$0.13 per \$100 of assessed valuation and to adopt the Order Levying Taxes (**Exhibit B**). Director Campbell seconded the motion, which carried unanimously.

APPROVAL OF DISTRICT INFORMATION FORM

Mr. Marks next presented and reviewed with the Board an Amendment to the Second Amended and Restated District Information Form in connection with the 2016 tax rate. After discussion, Director Rhodes made a motion to approve the Form and to authorize the Board members present to execute the Form. Director Theriot seconded the motion, which carried unanimously.

SECURITY MONITORING SERVICES

The Board next considered the status of security monitoring services. Director Rhodes stated he had nothing to report.

Director Garner entered the meeting at this time.

DEVELOPERS' REPORTS

The Board next deferred considering the status of developer's reports as no developers were present to report.

TAX ASSESSOR-COLLECTOR REPORT

The Board next considered the Tax Assessor-Collector Report. Mr. Arterburn presented and reviewed the attached Tax Assessor-Collector Report (**Exhibit C**) dated September 30, 2016. He reviewed the total receivables, the cash balance, disbursements, and checks as reflected in the report. After discussion of the report, Director Rhodes made a motion to approve the Tax Assessor-Collector Report as presented and to approve the checks identified in the report for payment. Director Campbell seconded the motion, which carried unanimously.

THIRD PARTY CREDIT CARD MERCHANT OPTIONS

The Board next deferred considering discussion on third party credit card merchant options for tax payments.

OPERATIONS REPORT

The Board next considered the Operations and Maintenance Report (**Exhibit D**).

Mr. Thiry reviewed repairs EDP made during the month. He noted that the installation of the gas detection system at the Water Plant is complete and that the fine screens at the wastewater treatment plant are back online. Mr. Thiry stated that EDP is nearly complete with the flood damage

repairs to the Wastewater Treatment Plant building and that the storage tank repairs for the water plant are complete.

After discussion, Director Theriot made a motion to approve the Operations and Maintenance Report as presented. Director Campbell seconded the motion, which carried unanimously.

APPROVAL OF PAYMENT SERVICES AGREEMENT

The Board next considered approval of a Payment Services Agreement regarding new electronic payment options among EDP, First Billing Services, LLC, and the District. Mr. Marks presented an executed TEC Form 1295 from First Billing Services, LLC. After discussion, Director Campbell made a motion to approve the Payment Services Agreement and to authorize the President to execute same on behalf of the Board and District. Director Theriot seconded the motion, which carried unanimously.

REPLACEMENT OR REPAIR OF GENERATOR AT WATER PLANT

The Board next considered approval of the replacement or repair of the generator at the water plant. Mr. Thiry reported that he received a quote from Cummins Southern Plains LLC for the replacement of the generator for \$45,185.09. Director Geaslen stated that he has negotiated with Cummins and that Cummins is looking at revising the cost numbers.

The Board next discussed the cost of moving the generators to the District lift stations. Director Geaslen requested that the District engineer design the installation of generators at all lift stations.

The Board next discussed bidding the generator purchase and installation as a single project versus separately. After discussion, the Board deferred taking any action.

ENGINEERING REPORT

The Board next considered the Engineering Report (**Exhibit E**).

Mr. Eby reported that the plans for the lift station rehabilitation project are ready for submission for approvals.

Mr. Eby next reported that bids for the water and sanitary sewer to serve the new Lone Star Science Building will be opened on October 26th. Mr. Eby noted that the District will need to acquire easements from Lone Star for the project.

The Board next discussed the District's interconnect with Lake Forest UD. Mr. Thiry stated that he will proceed once he receives the plans from Mr. Eby.

After discussion, Director Rhodes made a motion to approve the Engineering Report and the invoices set forth therein. Director Campbell seconded the motion, which carried unanimously.

TRAIL REPAIRS

The Board next discussed trail repairs, including proposed easement acquisition from Mr. Terpstra. Mr. Eby discussed the \$17,927.00 cost estimate for the trail repairs. The Board deferred taking any action when he noted that he did not have an executed Form 1295 in connection with the estimate. The Board further requested that Mr. Eby contact Mr. Terpstra regarding the easements.

AMENDMENT TO BRIAN GARDENS CONTRACT

The Board next considered approval of an Amendment to the District's Agreement with Brian Gardens. After discussion, Director Rhodes made a motion to approve the Amendment to the District's Agreement with Brian Gardens and authorized the President to execute same on behalf of the Board and District. Director Theriot seconded the motion, which carried unanimously.

BOOKKEEPING REPORT

The Board next considered the Bookkeeper's Report. Ms. Redden reviewed the Bookkeeping Report (**Exhibit F**), including the checks presented for payment. After discussion, Director Theriot made a motion to approve the Bookkeeper's Report, including the checks presented for payment. Director Campbell seconded the motion, which carried unanimously.

REQUEST FROM GHORBA

The Board next considered a request from the Greater Houston Off-Road Biking Association regarding trail maintenance, including approval of amendment to Interlocal Agreement with HCFCFCD. Mr. Eby stated that he is working on a new map regarding the amendment.

WATER CONSERVATION MEETING

The Board next discussed the annual Water Conservation Meeting. Director Theriot reported that the meeting will take place in conjunction with National Night Out on October 4, 2016, from 6:00 p.m. – 8:00 p.m., within the District.

ITEMS FOR FUTURE AGENDAS

The Board next considered matters for possible placement on future agendas.

ADJOURNMENT OF BOARD MEETING

There being no further business to come before the meeting, it was adjourned.


Secretary, Board of Directors

LIST OF EXHIBITS

October 3, 2016

- Exhibit A. Patrol Report
- Exhibit B. Order Levying Taxes
- Exhibit C. Tax Assessor-Collector's Report
- Exhibit D. Operations and Maintenance Report
- Exhibit E. Engineering Report
- Exhibit F. Bookkeeping Report