

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 286

Minutes of Board of Directors Meeting

June 1, 2020

ACTIONS TAKEN

1. The Board approved the minutes of the May 4, 2020 meeting.
2. The Board accepted the Oaths of Office, Qualification Statements, and Elections Not to Disclose Certain Information for Directors Geaslen, Rhodes and Campbell and declared them re-elected for four-year terms.
3. The Board declared that all officers of the Board be re-elected to the positions that they currently hold.
4. The Board approved the Tax Assessor-Collector's Report as presented by Utility Tax Service L.L.C., including the checks presented for payment.
5. The Board authorized the Delinquent Tax Collections Attorney to pursue the collection of delinquent taxes for 2019 and prior years.
6. The Board authorized EDP to repair seven (7) fire hydrants for \$3,202.75.
7. The Board approved the request from Spring Hill Suites for a waiver of the late fee in the amount of \$210.84.
8. The Board authorized EDP to continue with the temporary suspension of cut-offs and to offer customers a payment plan if they are unable to pay their water bill.
9. The Board approved the Operations and Maintenance Report presented by EDP.
10. The Board approved Pay Estimate No. 9 from CFG Industries in the amount of \$60,750.00 for improvements and painting at Water Plant No. 1.
11. The Board approved Pay Estimate No. 9 from R&B Group Inc. in the amount of \$139,009.13 for improvements and flood mitigation at the Wastewater Treatment Plant.
12. The Board authorized Directors Geaslen and Campbell to act on behalf of the Board and the District to approve Change Order No. 2, as presented by Eby, subject to receipt of a TEC Form 1295.
13. The Board approved the Engineering Report presented by Eby Engineers, Inc.
14. The Board approved the Letter Agreement between the District and MRUD, subject to revisions by MRPC, and authorize the President to execute same.

15. The Board approved the Bookkeeper's Report as presented by Claudia Redden & Associates, L.L.C., including the checks presented for payment.
 16. The Board authorized the completion, execution and filing of the Voting System Annual Filing Form.
 17. The Board approved the request from the Records Management Officer to destroy notes of Board of Director's meeting from February 2019 to February 2020.
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The Board of Harris County Municipal Utility District No. 286 ("District") met in regular session by teleconference on June 1, 2020, in accordance with the duly posted notice of meeting, and the roll was called of the officers and members of said Board of Directors, as follows:

David Geaslen, President
Michael Rhodes, Vice President
Steve Garner, Secretary
Rosalind Theriot, Assistant Secretary
Becky Campbell, Assistant Secretary

All of said persons were present, therefore constituting a quorum.

Also present via teleconference were Claudia Redden of Claudia Redden & Associates L.L.C.; Dennis Eby of Eby Engineers, Inc. ("Eby"); Eric Thiry of Environmental Development Partners, L.L.C. ("EDP"); Roshell Arterburn of Utility Tax Service, L.L.C. ("UTS"); Sergeant Abercia and Deputy Williams of the Harris County Constable's Office Precinct Four ("HCCO"); and Kara Richardson and Miranda Jones Rajevac of Marks Richardson PC ("MRPC").

The President called the meeting to order.

APPROVAL OF MINUTES

The Board first considered approval of the minutes of the Board of Directors meeting held on May 4, 2020. After discussion, Director Campbell made a motion to approve the minutes of the May 4, 2020, Board of Directors meeting, as amended. Director Garner seconded the motion, which carried unanimously.

ACCEPTANCE OF OATHS OF RE-ELECTED DIRECTORS

The Board next considered the acceptance of the Oaths of Office ("Oaths"), Statements of Elected Officer ("Statements") and Elections Not to Disclose Certain Information ("Elections") for Directors Geaslen, Rhodes and Campbell. Directors Geaslen, Rhodes and Campbell took their respective Oaths and executed their respective Statements and Elections. Ms. Richardson advised that MRPC will file Oaths of Directors Geaslen, Rhodes and Campbell with the Secretary of State in a timely manner. After discussion, Director Garner made a motion to accept said Oaths, Statements and Elections for Directors Geaslen, Rhodes and Campbell and declare them re-elected for four-year terms. Director Theriot seconded the motion, which carried unanimously.

ELECTION OF OFFICERS

The Board next considered the election of officers of the Board of Directors. After discussion, Director Rhodes made a motion to re-elect all officers of the Board to the positions that they currently hold. Director Campbell seconded the motion, which carried unanimously.

SECURITY PATROL REPORT BY THE CONSTABLE'S OFFICE

The Board next considered the Security Patrol Report, a copy of which is attached hereto as (**Exhibit A**), and the status of security monitoring services within the District. Sergeant Abercia reviewed the report and discussed the activity within the past month. He then introduced Deputy Williams to the Board and stated that he will be the new deputy on the District's contract. Director Geaslen requested that Deputy Williams send his contact information to Director Rhodes.

Director Rhodes connected to the call at this time. Sergeant Abercia and Deputy Williams disconnected from the call at this time.

The Board next considered the status of security monitoring services. Director Rhodes stated that there have been no issues at the park.

COMMENTS FROM THE PUBLIC

The Board deferred comments from the public, as no members of the public were present.

DEVELOPERS' REPORTS

The Board next considered the status of development in the District. No one present had anything to report.

TAX ASSESSOR-COLLECTOR REPORT

The Board next considered the Tax Assessor-Collector Report. Ms. Arterburn presented the attached Tax Assessor-Collector Report (**Exhibit B**) dated May 31, 2020. The Board reviewed the total receivables, the cash balance, disbursements, and checks as reflected in the report. After discussion of the report, Director Rhodes made a motion to approve the Tax Assessor-Collector Report as presented and to approve the checks identified in the report for payment. Director Campbell seconded the motion, which carried unanimously.

Ms. Richardson next presented the attached list of delinquent accounts, dated June 1, 2020, as prepared by the District's delinquent tax attorney, Perdue, Brandon, Fielder, Collins & Mott, L.L.P. ("Perdue") (**Exhibit C**).

COLLECTION OF DELINQUENT TAXES

The Board next considered authorizing Perdue to pursue the collection of delinquent taxes for 2019 and prior years, including the filing of lawsuits. After discussion, Director Garner made a motion to authorize Perdue to proceed with the collection of the District's 2019 and prior years' delinquent tax accounts, as set out above. Director Theriot seconded the motion, which carried unanimously.

OPERATIONS REPORT

The Board next considered the Operations and Maintenance Report (**Exhibit D**). Mr. Thiry reported that EDP performed the annual fire hydrant inspection. He then reviewed the attached report and stated that EDP is requesting authorization to repair seven (7) hydrants at a cost of \$3,202.75. After discussion, Director Garner made a motion to authorize EDP to repair seven (7) fire hydrants for \$3,202.75. Director Rhodes seconded the motion, which unanimously carried.

Mr. Thiry reviewed three (3) letters received from the Texas Division of Emergency Management regarding the District's completed projects and payments to be received. He stated that EDP is coordinating with Eby and Claudia Redden to submit required documents to the Federal Emergency Management Agency ("FEMA") requesting partial payment for the WWTP project prior to the completion date.

Mr. Thiry next reviewed correspondence received from Spring Hill Suites requesting a waiver of the late fee on the account in the amount of \$210.84. After discussion, Director Rhodes made a motion to approve the request for a waiver of the late fee in the amount of \$210.84. Director Campbell seconded the motion, which unanimously carried.

Mr. Thiry next discussed the delinquent notice and service disconnection report. He asked the Board how it would like to handle customers who may not be able to pay their water bills due to the current COVID-19 pandemic and whether to continue with the same process as last month. The Board concurred to continue with the temporary suspension of cut-offs and to offer customers a payment plan if they are unable to pay their water bill. The Board instructed EDP to continue sending delinquent letters but to suspend the hanging of door tags.

After discussion, Director Rhodes made a motion to approve the Operations and Maintenance Report, as presented. Director Garner seconded the motion, which carried unanimously.

IMPROVEMENTS AND PAINTING AT WATER PLANT NO. 1

The Board next considered the status of the construction contract with CFG Industries ("CFG") for improvements and painting at Water Plant No. 1. Mr. Eby reported that the painting is approximately 62% complete and reviewed photos of same. He then presented Pay Application No. 9 in the amount of \$60,750.00 and recommended that the Board approve payment of same. After discussion, Director Garner made a motion to approve payment of Pay Application No. 9, as set out above. Director Campbell seconded the motion, which carried unanimously.

IMPROVEMENTS AND FLOOD MITIGATION AT THE WWTP

The Board next considered the status of the construction contract with R&B Group Inc. ("R&B") for improvements and flood mitigation at the WWTP. Mr. Eby reported that the construction is approximately 80% complete and reviewed photos of the construction progress. He presented Pay Application No. 9 in the amount of \$139,009.13.

Mr. Eby next discussed Change Order No. 2 to move the motor control panel inside the building. He stated that he did not receive a TEC Form 1295 from R&B but would have same for approval next month.

After discussion, Director Campbell made a motion to approve payment of Pay Application No. 9, as set out above. Director Rhodes seconded the motion, which unanimously carried.

ENGINEERING REPORT

The Board next considered the Engineering Report (**Exhibit E**).

Mr. Eby reported on the status of the lift station rehabilitation project. He stated that the project is ninety-nine percent (99%) complete. Mr. Eby stated that he anticipates receiving the final pay estimate soon.

Mr. Eby reported on the monthly inspection and maintenance of the flare by Patriot Production and stated that he did not receive an invoice for the month of May.

Mr. Eby stated that he installed the sign at the park advising of the temporary closure of the playground and skatepark and reviewed a photo of same. He stated that the sign will remain until Judge Lina Hidalgo has lifted the restrictions for playgrounds.

Mr. Eby reported that a developer contacted him to discuss the construction of a daycare center on the property located at 11144 Compaq Center Drive.

Mr. Eby reported that he is currently reviewing mitigation plans for Chasewood Park.

Mr. Eby next reported that R&B is requesting verbal approval of Change Order No. 2 to move the control center panel inside the building at the WWTP. After discussion, Director Campbell made a motion to authorize Directors Geaslen and Campbell to act on behalf of the Board and District to approve Change Order No. 2 as presented by Eby, subject to receipt of a TEC Form 1295. Director Rhodes seconded the motion, which unanimously carried.

After discussion, Director Campbell made a motion to approve the Engineering Report. Director Rhodes seconded the motion, which carried unanimously.

STATUS OF REQUEST FROM MALCOMSON ROAD UTILITY DISTRICT

The Board next considered the status of the request from Malcomson Road Utility District ("MRUD") for an Amendment to the Emergency Water Supply Contract ("EWSK"). Ms. Richardson reviewed a Letter Agreement from MRUD (**Exhibit F**) regarding the agreement reached between the District and MRUD to supply pressure and water in accordance with the emergency interconnect agreement. After discussion, Director Garner made a motion to approve the Letter Agreement between the District and MRUD, subject to the addition of language clarifying that the District would provide water for longer than the Temporary Period (as defined in the EWSK) if a Board meeting to approve an extension of same would not occur prior to the

expiration of the Temporary Period, and to authorize the President to execute same. Director Rhodes seconded the motion, which unanimously carried.

DISCUSS HIKE AND BIKE TRAIL ALONG CYPRESS CREEK

The Board next considered a discussion regarding the hike and bike trail along Cypress Creek. Director Geaslen reported that a response had not yet been received from Harris County Precinct 4.

BOOKKEEPING REPORT

The Board next considered the Bookkeeper's Report. Ms. Redden reviewed the Bookkeeping Report (**Exhibit G**), including the checks presented for payment. After discussion, Director Campbell made a motion to approve the Bookkeeper's Report, including the checks presented for payment. Director Theriot seconded the motion, which carried unanimously.

VOTING SYSTEM ANNUAL FILING FORM

Ms. Richardson next discussed a Voting System Annual Filing Form ("Form") from the Secretary of State's Office. She advised that pursuant to Section 123.061 of the Texas Election Code, each political subdivision in the State of Texas is required to complete and file the Form with the Secretary of State's Office. After discussion, Director Theriot made a motion to approve the Form and authorize MRPC to file same with the Secretary of State's Office. Director Campbell seconded the motion, which carried unanimously.

RECORDS DESTRUCTION REQUEST

The Board next considered a request from the Records Management Officer to destroy notes of Board of Directors meetings from February 2019 to February 2020, in accordance with the Records Retention Schedule for General Records. Ms. Richardson presented the attached request of the Records Management Officer with the attached list of records (**Exhibit H**) and advised that the time limitations for retention had passed for all records listed, that, to the best of her knowledge and belief, none of the records' subject matter was pertinent to a pending lawsuit, and that there were no open records requests pending with respect to any of the records. After discussion, Director Rhodes made a motion to authorize the destruction of the notes, as requested in accordance with the provisions of the District's Records Management Program and the Schedule. Director Theriot seconded the motion, which carried unanimously.

DISCUSSION REGARDING PROCEDURES FOR JULY BOARD MEETING

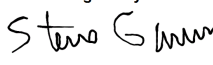
The Board next discussed procedures for the July Board meeting. Director Geaslen stated that he visited Luigi's Restaurant and that the restaurant is set-up to adhere to social distancing requirements. Director Rhodes stated that he would like to continue with a meeting via teleconference in July. After discussion, the Board concurred to hold the next Board meeting via teleconference.

ITEMS FOR FUTURE AGENDAS

The Board next considered matters for possible placement on future agendas.

ADJOURNMENT OF BOARD MEETING

There being no further business to come before the meeting, it was adjourned.

DocuSigned by:

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Secretary, Board of Directors

LIST OF EXHIBITS

June 1, 2020

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| Exhibit A | Patrol Report |
| Exhibit B | Tax Assessor-Collector's Report |
| Exhibit C | Delinquent Tax Report |
| Exhibit D | Operations and Maintenance Report |
| Exhibit E | Engineering Report |
| Exhibit F | Letter Agreement between the District and MRUD |
| Exhibit G | Bookkeeping Report |
| Exhibit H | Records Destruction Letter |