

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 286

Minutes of Board of Directors Meeting

November 1, 2021

ACTIONS TAKEN

1. The Board approved the minutes of the October 4, 2021, meeting.
2. The Board approved the engagement of Mark C. Eyring, CPA, PLLC to prepare the District's audit report for the fiscal years ending September 30, 2021 and 2022.
3. The Board approved the Tax Assessor-Collector's Report as presented by Utility Tax Service L.L.C., including the checks presented for payment.
4. The Board approved the Operations and Maintenance Report presented by EDP.
5. The Board approved the Assignment of Agreement for Operating Services between the District and EDP to Inframark, and authorized the President to execute same on behalf of the Board and District.
6. The Board approved a proposal from Patriot Production for \$17,050.00 for replacement of the pulse card, solar power supply and gas meters.
7. The Board approved the Engineering Report presented by Eby Engineers, Inc.
8. The Board approved the Bookkeeper's Report as presented by Claudia Redden & Associates, L.L.C., including the checks presented for payment.
9. The Board authorized participation in the joint election with Harris County for the May 7, 2022 Director Election.

The Board of Harris County Municipal Utility District No. 286 ("District") met in regular session at 12779 Jones Road, Houston, Harris County, Texas 77070 on November 1, 2021, in accordance with the duly posted notice of meeting, and the roll was called of the officers and members of said Board of Directors, as follows:

David Geaslen, President
Michael Rhodes, Vice President
Steve Garner, Secretary
Rosalind Theriot, Assistant Secretary
Becky Campbell, Assistant Secretary

All of said persons were present, therefore constituting a quorum.

Also present were Sarah Redden of Claudia Redden & Associates L.L.C.; Dennis Eby of Eby Engineers, Inc. ("Eby"); Eric Thiry and Jeff Cotten of Environmental Development Partners, L.L.C. ("EDP"); Adelita Lemus of Utility Tax Service, L.L.C. ("UTS"); Mark Eyring of Mark C. Eyring, CPA, PLLC ("Eyring"); Constable Pleitez of Harris County Constable's Office Precinct Four ("HCCO"); and Blake Ellis of Marks Richardson PC ("MRPC").

The President called the meeting to order.

APPROVAL OF MINUTES

As the first order of business, the Board considered approval of the minutes of the Board of Directors meeting held on October 4, 2021. After discussion, Director Theriot made a motion to approve the minutes of the October 4, 2021, Board of Directors meeting, as presented. Director Garner seconded the motion, which carried unanimously.

SECURITY PATROL REPORT BY THE CONSTABLE'S OFFICE

The Board next considered the Security Patrol Report, a copy of which is attached hereto as (**Exhibit A**), and the status of security monitoring services within the District. Constable Pleitez reviewed the report and discussed the activity within the past month. He stated that there were two (2) burglaries of a motor vehicle within the past month.

The Board next considered the status of security monitoring services. Director Rhodes stated that he had nothing new to report.

COMMENTS FROM THE PUBLIC

The Board deferred comments from the public, as no members of the public were present.

ENGAGEMENT OF AUDITOR

The Board next considered the engagement of an auditor to prepare the District's audit report for the fiscal years ending September 30, 2021, and September 30, 2022. Mr. Eyring

presented an engagement letter (**Exhibit B**) from Mark C. Eyring, CPA, PLLC (“Eyring”) and advised that Eyring's fee for the preparation of the audit reports is \$9,300 per year for the next two years. He also presented an executed TEC Form 1295 from Eyring. After discussion, Director Rhodes made a motion to engage Mark C. Eyring, CPA, PLLC to prepare the District's audit reports for the fiscal years ending September 30, 2021, and September 30, 2022. Director Theriot seconded the motion, which carried unanimously.

TAX ASSESSOR-COLLECTOR REPORT

The Board next considered the Tax Assessor-Collector Report. Ms. Lemus presented the attached Tax Assessor-Collector Report (**Exhibit C**) dated October 31, 2021. The Board reviewed the total receivables, the cash balance, disbursements, and checks as reflected in the report. After discussion of the report, Director Campbell made a motion to approve the Tax Assessor-Collector Report as presented and to approve the checks identified in the report for payment. Director Theriot seconded the motion, which carried unanimously.

OPERATIONS REPORT

The Board next considered the Operations and Maintenance Report (**Exhibit D**). Mr. Thiry reviewed the significant utility repairs within the past month. He stated that EDP installed a new twelve-inch (12”) valve on the well header at Water Plant No. 1. Mr. Thiry stated that EDP performed the annual chlorinator preventive maintenance. He also noted that EDP located and exposed the blow off valve at 11603 Cypresswood Place.

Mr. Thiry reported that EDP submitted all final invoices to the insurance company relative to the WWTP damages and rebuild and that they are reviewing same. He reported that the insurance company has acknowledged receipt and they are reviewing same. He also stated that these invoices were also sent to the Federal Emergency Management Agency (“FEMA”) for processing. The Board discussed the reasons for the insurance company’s delay in reviewing the final invoices.

Mr. Thiry reported that the repair work to the automatic bar screen at the WWTP is in progress.

Mr. Thiry reported EDP witnessed all six (6) generators running under load in October. He stated that EDP will also test the generators this month to determine how long the generators are able to run on diesel fuel.

Mr. Thiry reported that EDP replaced a broken twelve-inch (12”) valve on Water Well No. 1 piping. He stated that EDP also replaced a broken twelve-inch (12”) valve on piping going to the ground storage tank no. 1.

After discussion, Director Campbell made a motion to approve the Operations and Maintenance Report, as presented. Director Theriot seconded the motion, which carried unanimously.

APPROVE ASSIGNMENT OF AGREEMENT FOR OPERATING SERVICES

The Board next considered approval of an Assignment of Agreement for Operating Services between the District and EDP. Mr. Thiry discussed the Assignment of the Agreement to Inframark and the cost benefits to the District and EDP in connection with same. After discussion, Director Rhodes made a motion to approve the Assignment of Agreement for Operating Services between the District and EDP to Inframark, and to authorize the President to execute same on behalf of the Board and District. Director Campbell seconded the motion, which unanimously carried.

ENGINEERING REPORT

The Board next considered the Engineering Report (**Exhibit E**).

The Board next considered the status of the construction contract with Alsay for repairs to Water Well No. 1. Mr. Eby reported that the project is complete, but that he is still awaiting receipt of the O&M manuals.

Mr. Eby reported that all of the lights at the park have been replaced with LED lights. He noted that one light had melted wires which are being repaired.

Mr. Eby next reviewed the flare inspection report and the issues noted during the inspection. He stated that the pulse card will need to be replaced at \$2,750, the power supply replaced at \$1,800 or \$5,800 for solar power supply and gas meters no. 5 and 6 need to be replaced at \$8,500. After discussion, Director Rhodes made a motion to approve replacement of the pulse card at \$2,750, replacement of the solar power supply at \$5,800 and replacement of gas meters no. 5 and 6 at \$8,500, as discussed above. Director Garner seconded the motion, which unanimously carried.

Mr. Eby next reported on the complaints regarding the flare at the Water Plant. The Board discussed the prior approvals from the Texas Commission on Environmental Quality for the flare permit which have been forwarded to Harris County. Mr. Eby stated that he is awaiting a response from Harris County.

The Board next discussed the Chasewood Park fill project. Mr. Eby stated that the manholes will be inspected as discussed at last month's meeting. He stated that Mr. Paul Vangrieken has advised that they will reimburse the District for costs associated with cleaning up the sanitary sewer line.

Mr. Eby reported reminded the Board that Lone Star College is considering selling two (2) buildings at its University Park Campus.

After discussion, Director Campbell made a motion to approve the Engineering Report. Director Theriot seconded the motion, which carried unanimously.

BOOKKEEPING REPORT

The Board next considered the Bookkeeper's Report. Ms. Redden reviewed the Bookkeeping Report (**Exhibit F**), including the checks presented for payment. After discussion, Director Theriot made a motion to approve the Bookkeeper's Report, including the checks presented for payment. Director Campbell seconded the motion, which carried unanimously.

ANNUAL REVIEW OF ORDER ESTABLISHING POLICY FOR INVESTMENT OF DISTRICT FUNDS

The Board next deferred the annual review of an Order Establishing Policy for Investment of District Funds and Appointing Investment Officer, and adoption of a Resolution in connection therewith until next month's meeting.

CONSIDER MATTERS RELATING TO MAY 7, 2022 DIRECTOR ELECTION

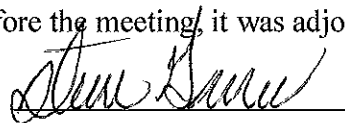
The Board next considered matters relating to the May 7, 2022 Director Election and authorizing participation in a joint election with Harris County. Mr. Ellis reported that it has been determined that the Harris County Elections Administration will offer joint election services for the Uniform Election to be held on Saturday, May 7, 2022. After discussion, Director Theriot made a motion to approve participation in the joint election with Harris County. Director Campbell seconded the motion, which unanimously carried.

ITEMS FOR FUTURE AGENDAS

The Board next considered matters for possible placement on future agendas.

ADJOURNMENT OF BOARD MEETING

There being no further business to come before the meeting, it was adjourned.



Secretary, Board of Directors

LIST OF EXHIBITS
November 1, 2021

- Exhibit A Patrol Report
- Exhibit B Engagement Letter from Mark C. Eyring, CPA, PLLC
- Exhibit C Tax Assessor-Collector's Report
- Exhibit D Operations and Maintenance Report
- Exhibit E Engineering Report
- Exhibit F Bookkeeping Report