

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 286

Minutes of Board of Directors Meeting

November 6, 2023

ACTIONS TAKEN

1. The Board approved the minutes of the October 3, 2023, and October 9, 2023, meetings.
2. The Board approved hiring off-duty patrol for twenty-four (24) hours per week during the month of December.
3. The Board approved the Tax Assessor-Collector's Report as presented by Utility Tax Service L.L.C., including the checks presented for payment.
4. The Board approved a quote from Wright Solutions in the amount of \$2,275.00 to repair the corroded two-inch (2") airline clarifier at the WWTP.
5. The Board approved the Operations and Maintenance Report presented by EDP.
6. The Board approved a proposal from GreenHomes AC in the amount of \$7,491.00 for the purchase and installation of an air conditioning unit at the WWTP.
7. The Board approved the Engineering Report presented by Eby Engineers, Inc.
8. The Board approved the Bookkeeper's Report as presented by Claudia Redden & Associates, L.L.C., including the checks presented for payment.
9. The Board approved a Resolution Regarding Review of Order Establishing Policy for Investment of District Funds and Appointing Investment Officer.

The Board of Harris County Municipal Utility District No. 286 ("District") met in regular session at 13850 Cutten Road, Houston, Harris County, Texas 77069 on November 6, 2023, in accordance with the duly posted notice of meeting, and the roll was called of the officers and members of said Board of Directors, as follows:

David Geaslen, President
Michael Rhodes, Vice President
Steve Garner, Secretary
Rosalind Theriot, Assistant Secretary
Becky Campbell, Assistant Secretary

All of said persons were present, therefore constituting a quorum.

Also present were Claudia Redden of Claudia Redden & Associates L.L.C.; Dennis Eby of Eby Engineers, Inc. ("Eby"); Robert Cardenas of Environmental Development Partners, L.L.C. ("EDP"); Roshell Arterburn of Utility Tax Service, L.L.C. ("UTS"); and Kara Richardson of Marks Richardson PC ("MRPC").

The President called the meeting to order.

APPROVAL OF MINUTES

As the first order of business, the Board considered approval of the minutes of the Board of Directors meetings held on October 3, 2023, and October 9, 2023. After discussion, Director Theriot made a motion to approve the minutes of the October 3, 2023, and October 9, 2023, Board of Directors meetings, as presented. Director Rhodes seconded the motion, which carried unanimously.

STATUS OF PROPOSED CONTRACT WITH HARRIS COUNTY SHERIFF'S OFFICE

The Board next considered the status of the proposed contract with the Harris County Sheriff's Office ("HCSO") and the status of security monitoring services within the District. Ms. Richardson stated that the proposed contract is on the Commissioner's Court agenda for approval on December 10, 2023. She stated that the proposed start date is December 30, 2023.

The Board then discussed hiring off-duty patrol for the month of December for twenty-four (24) hours per week. After discussion, Director Theriot made a motion to approve hiring off-duty patrol for twenty-four (24) hours per week during the month of December. Director Campbell seconded the motion, which unanimously carried. Director Rhodes agreed to contact HCSO regarding the matter.

The Board noted that there was nothing new to report regarding security monitoring services.

COMMENTS FROM THE PUBLIC

The Board deferred comments from the public, as no members of the public were present.

TAX ASSESSOR-COLLECTOR REPORT

The Board next considered the Tax Assessor-Collector Report. Ms. Arterburn presented the attached Tax Assessor-Collector Report (**Exhibit A**) dated October 31, 2023. The Board reviewed the total receivables, the cash balance, disbursements, and checks as reflected in the report. After discussion of the report, Director Rhodes made a motion to approve the Tax Assessor-Collector Report as presented, to approve the checks identified in the report for payment and to approve moving the list of subject accounts to uncollectible. Director Campbell seconded the motion, which carried unanimously.

OPERATIONS REPORT

The Board next considered the Operations and Maintenance Report (**Exhibit B**).

Mr. Cardenas reported on the remaining amounts to be paid by the Federal Emergency Management Agency (“FEMA”) totaling approximately \$150,000. Mr. Cardenas stated that EDP provided FEMA with additional information requested by FEMA to support the additional amounts owed to the District but has not yet received a response. Director Geaslen urged EDP to stay on top of the matter and to press FEMA for answers.

Mr. Cardenas reported that the water main valve repairs are completed, and EDP is waiting on receipt of the final report.

Mr. Cardenas reported that the manhole survey repairs are still in progress.

Mr. Cardenas reported that Magna Flow completed the removal of sludge and debris that remained in the emptied tanks after the inspection a few months ago.

Mr. Cardenas next reported that the motor replacement on blower no. 1 at the WWTP is in progress.

Mr. Cardenas presented the attached correspondence from the Texas Commission on Environmental Quality (“TCEQ”) regarding a notice of violation relative to the Consumer Confidence Report (“CCR”) for 2022. He stated that EDP initially notified the TCEQ of the CCR delivery using the incorrect form. Mr. Cardenas stated that EDP has corrected the issue, and the TCEQ has dismissed the violation.

Mr. Cardenas reported that EDP recommends repairing the corroded two-inch (2”) airline clarifier no. 1 at the WWTP that was identified during the recent inspection. He then reviewed a quote from Wright Solutions for \$2,275.00 for the repair. After discussion, Director Garner made a motion to approve the quote from Wright Solutions in the amount of \$2,275.00 to repair the

corroded two-inch (2”) airline clarifier at the WWTP. Director Theriot seconded the motion, which unanimously carried.

Mr. Cardenas stated that EDP has been working with the community homeowners’ associations to rectify the billing issues previously reported.

After discussion, Director Rhodes made a motion to approve the Operations and Maintenance Report, as presented. Director Campbell seconded the motion, which carried unanimously.

STATUS OF CONSTRUCTION CONTRACT WITH TMS

The Board next considered the status of the construction contract with TMS for the Sanitary Sewer Line Rehabilitation, Phase 1 project. Mr. Eby stated that the pre-construction meeting is scheduled for November 8, 2023.

STATUS OF CONSTRUCTION CONTRACT WITH CANYON CONSTRUCTION

The Board next considered the status of the construction contract with Canyon Construction for the Waterline Lowering Under Faulkey Gully project. Mr. Eby stated that the contractor is still working on another project. He stated that the plans will need to be sent to the Harris County Flood Control District prior to starting construction. Mr. Eby stated that the contractor has not indicated when he will start but anticipates that the pre-construction meeting will be scheduled in about two (2) weeks. He stated that the plan is for construction to be completed prior to the end of the year.

ENGINEERING REPORT

The Board next considered the Engineering Report (**Exhibit C**).

Mr. Eby reviewed the Water Plant No. 1 monthly checklist for the months of September and October from Patriot Production & Rental Services, LLC (“Patriot”) along with the related invoices and recommended payment of same.

Mr. Eby next presented an invoice from Main Branch Tree Service in the amount of \$3,150 for additional tree trimming and removal. He stated that Director Campbell approved the quote for additional work and noted that the work has been completed.

Mr. Eby presented an invoice from Playground Solutions of Texas in the amount of \$4,777.13 for the equipment that was installed last month. He stated that additional equipment was set to be sent on October 28, 2023, but the installer has not yet received it, so he will follow up on same. Director Campbell presented information from All Play and stated that they are located very close to the District. She recommended that the District talk to All Play about playground equipment and perhaps cancelling the existing order with Playground Solutions of Texas, if possible. Director Campbell stated that she will call All Play to inquire whether they have the same equipment and when it can be delivered. She suggested that if Playground Solutions

of Texas has not delivered the equipment by November 10, 2023, that the District should cancel the order. The Board agreed to cancel the order if the equipment has not been received by November 10, 2023. Mr. Eby stated that he will advise Playground Solutions of Texas of same. Director Campbell stated that she will contact All Play regarding the matter.

Mr. Eby next reported on the installation of an air conditioning unit for the WWTP. He presented a proposal from Deerwood AC & Heating in the amount of \$10,882.00 and a proposal from GreenHomes AC in the amount of \$7,491.00. He stated that the unit has a ten (10) year warranty and a one (1) year warranty on labor. After discussion, Director Rhodes made a motion to approve a proposal from GreenHomes AC in the amount of \$7,491.00 for the purchase and installation of an air conditioning unit at the WWTP. Director Campbell seconded the motion, which unanimously carried.

Mr. Eby reported that he would have information next month on lead and copper.

After discussion, Director Garner made a motion to approve the Engineering Report. Director Campbell seconded the motion, which carried unanimously.

BOOKKEEPING REPORT

The Board next considered the Bookkeeper's Report. Ms. Redden reviewed the Bookkeeping Report (**Exhibit D**), including the checks presented for payment. After discussion, Director Campbell made a motion to approve the Bookkeeper's Report, including the checks presented for payment and authorized the investments as discussed above. Director Rhodes seconded the motion, which carried unanimously.

ANNUAL REVIEW OF INVESTMENT POLICY

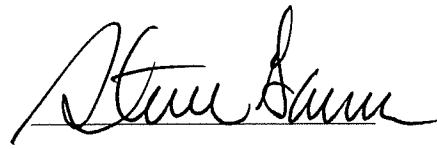
The Board next considered the annual review of the District's Order Establishing Policy for Investment of District Funds and Appointing Investment Officer ("Order") and the adoption of a Resolution relative thereto. Ms. Richardson advised that there are no proposed changes to the Order at this time and recommended that the current Order remain in effect. After discussion, Director Rhodes made a motion to adopt the Resolution Regarding Review of Order Establishing Policy for Investment of District Funds and Appointing Investment Officer (**Exhibit E**), and to authorize the President to sign and the Secretary to attest the Resolution on behalf of the Board and District. Director Campbell seconded the motion, which carried unanimously.

ITEMS FOR FUTURE AGENDAS

The Board next considered matters for possible placement on future agendas. The Board noted that the next meeting will be held on December 4, 2023.

ADJOURNMENT OF BOARD MEETING

There being no further business to come before the meeting, it was adjourned.

A handwritten signature in black ink, appearing to read "Steve Sam", written over a horizontal line.

Secretary, Board of Directors

LIST OF EXHIBITS

November 6, 2023

- Exhibit A Tax Assessor Collector's Report
- Exhibit B Operator's Report
- Exhibit C Engineering Report
- Exhibit D Bookkeeping Report
- Exhibit E Resolution Regarding Review of Investment Policy